

REPORT TO:	HEALTH AND WELLBEING BOARD 14 December 2016
AGENDA ITEM:	13
SUBJECT:	Report of the chair of the executive group: incorporating risk register and board work plan
LEAD OFFICER:	Barbara Peacock, Executive Director of People, Croydon Council
CORPORATE PRIORITY/POLICY CONTEXT:	
<p>The Health and Social Care Act 2012 created statutory health and wellbeing boards as committees of the local authority. Their role is to improve the health and wellbeing of local people by promoting integration and partnership working between the NHS, social care, children's services, public health and other local services, and to improve democratic accountability in health.</p>	
FINANCIAL IMPACT:	
None.	

1. RECOMMENDATIONS

The health and wellbeing board is asked to:

- Note work undertaken by the executive group since the last board meeting on 19 October 2016.
- Note risks identified at appendix 1.
- Agree revisions to the health and wellbeing board work plan for 2016/17 in section 3.4

2. EXECUTIVE SUMMARY

- 2.1 This report summarises work undertaken by the health and wellbeing board executive group since the last meeting of the board on 19 October 2016.
- 2.2 The board risk register was developed by the board at a seminar on 1 August 2013. The board agreed that the executive group would keep strategic risks under review and update them as required. A summary of current risks and their ratings is at appendix 1.
- 2.3 The health and wellbeing board agreed its work plan for 2016/17 at its meeting on 13 April 2016. The work plan is regularly reviewed by the executive group and the chair. This paper includes the most recent update of the board work plan at appendix 2.

3. DETAIL

3.1 The purpose of health and wellbeing boards as described in the Health and Social Care Act 2012 is to join up commissioning across the NHS, social care, public health and other services that the board agrees are directly related to health and wellbeing, in order to secure better health and wellbeing outcomes for the whole population, better quality of care for all patients and care users, and better value for the taxpayer.

Work undertaken by the executive group

3.2 The executive group met on 11 October and 6 December 2016. Key areas of work for the executive group undertaken in October and November 2016 are set out below. The executive group will next meet on 28 February 2017.

- Reviewed the board work plan including preparation of board meeting agenda and topic prioritisation against the joint health and wellbeing strategy.
- Agreed three board seminars over the coming calendar year (dementia, mental health and diabetes).
- Liaised with other strategic partnerships including Croydon Local Strategic Partnership and the children and families partnership.
- Reviewed board strategic risk register.
- Considered responses to public questions and general enquiries relating to the work of the board.

Risk

3.3 Risks identified by the board are summarised at appendix 1. The executive group regularly review the board risk register. The risk register was reviewed by the executive group at its meeting on 11 October 2016, with existing controls updated and a number of new controls identified. There have been no changes to the risk ratings since the board meeting on 19 October 2016.

Board work plan

3.4 Proposed changes to the 2016/17 board work plan from the version agreed by the board on 19 October 2016 are summarised below. This is version 78 of the work plan. The work plan is at appendix 2.

Appendices

Appendix 1 risk summary.

Appendix 2 board work plan.

4. CONSULTATION

- 4.1 A number of topics for board meetings have been proposed by board members. These have been added to a topics proposals list on the work plan.

5. SERVICE INTEGRATION

- 5.1 All board paper authors are asked to explicitly consider service integration issues for items in the work plan.

6 FINANCIAL AND RISK ASSESSMENT CONSIDERATIONS

- 6.1 Where there are financial or risk assessment considerations board paper authors must complete this section and gain sign off from the relevant lead finance officer(s). Where there is joint funding in place or plans for joint funding then approval must be sought from the lead finance officer from both parties.

7. LEGAL CONSIDERATIONS

- 7.1 Advice from the council's legal department must be sought on proposals set out in board papers with legal sign off of the final paper.

8. HUMAN RESOURCES IMPACT

- 8.1 Any human resources impacts, including organisational development, training or staffing implications, should be set out for the board paper for an item in the work plan.

9. EQUALITIES IMPACT

- 9.1 The health and wellbeing board, as a committee of the council, has a statutory duty to comply with the provisions set out in the Equality Act 2010. The board must, in the exercise of all its functions, have due regard to the need to comply with the three arms or aims of the general equality duty. Case law has established that the potential effect on equality should be analysed at the initial stage in the development or review of a policy, thus informing policy design and final decision making.
- 9.2 Paper authors should carry out an equality analysis if the report proposes a big change to a service or a small change that affects a lot of people. The change could be to any aspect of the service – including policies, budgets, plans, facilities and processes. The equality analysis is a key part of the decision-making process and will be considered by board members when considering reports and making decisions. The equality analysis must be appended to the report and have been signed off by the relevant director.
- 9.3 Guidance on equality analysis can be obtained from the council's equalities team.

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BACKGROUND DOCUMENTS

None